

SAFEGUARDING IN SCHOOLS

Extract from the DfE's publication "Keeping children safe in education - Statutory guidance for schools and colleges" effective from September 2018

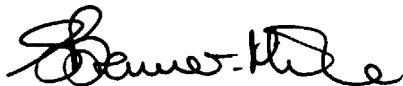
"Agency and third-party staff (supply staff)

148. Schools and colleges must obtain written notification from any agency, or third party organisation they use that the organisation has carried out the checks (in respect of the enhanced DBS certificate, written notification that confirms the certificate has been obtained by either the employment business or another such business), on an individual who will be working at the school or college that the school or college would otherwise perform.⁶⁷

149. Where the position requires a barred list check, this must be obtained by the agency or third party prior to appointing the individual. The school must also check that the person presenting themselves for work is the same person on whom the checks have been made. "

I confirm on behalf of SBM Financial Services Ltd that all our staff have enhanced DBS check certificates, and although it was not a legal requirement to do so, that these certificates were renewed in June 2018. Your bursar, and any other employee of the company will supply a copy of the certificate on request, and will also always carry photo ID so that you can be sure that the person in school is who they claim to be. All our staff have also undertaken safeguarding training, and have certificates to confirm that. Please note that our employees are not school staff.

If you have any concerns or queries about this matter, please contact me directly.



Sue Bremner-Milne

Managing Director
July 2018